

Minutes of the Lower Beverley Lake Association Board of Directors Meeting – 21 July 2024

Attendees: John Robson, Lynne Jeffries, Vicki Woodside-Duggins, Jude Sammon, Tom Heinze, Derek Wainright, Susan Seebeck, Mark Ready

Absent: Dave Champagne, Dave Duggins

The meeting called to order by John Robson, President, at 2:05 p.m.

Item	Discussion / Decision	Action
1. Welcome new Board member and thanks to departing ones	<ul style="list-style-type: none"> ▪ Introductions were made and Mark Ready was welcomed to the committee. ▪ The departures of Leslie Climie (Secretary) and Pat Greenhorn (Director at Large) from the committee were acknowledged and thanks given for their generous support of the LBLA. 	
2. Approval of Agenda	<ul style="list-style-type: none"> ○ Motion by Derek that the agenda be accepted was seconded by Vicki, and passed. 	
3. Approval of Minutes	<ul style="list-style-type: none"> ○ Motion by Lynne that the minutes of May 24, June 9, and July 10 be approved was seconded by Derek, and passed. 	
4. Financial and Member Registration Reports	<ul style="list-style-type: none"> ▪ Membership: Jude reported a total of 86, including seven corporate. ▪ Sponsors: A suggestion was made that the existing form include a checkoff option to sponsor specific events in kind or in money. ▪ Outreach: There is no progress; the merchandise person has not responded as yet. 	<ul style="list-style-type: none"> ▪ Lynne to revise corporate form and send to Vicki for her comments.
5. Recruiting New Board members	<ul style="list-style-type: none"> ▪ Treasurer Position: Richard Allen is not ready to assume role. Agreement that we should not wait and must recruit. ▪ Secretary: There are five meetings a year; should be easy to fill. ▪ DB Manager position: Question raised if this position should not be on the Board. <ul style="list-style-type: none"> ○ Motion by Derek that the position be on the board was seconded by Lynne, and passed. ▪ Mark suggested creating an LBLA brochure and placing it on lake docks by way of kayak. 	<ul style="list-style-type: none"> ▪ John to highlight the positions at the Picnic event. ▪ John to have job descriptions at hand. ▪ Lynne to post job descriptions on the website. ▪ Mark to use his design skills on job descriptions. ▪ 2025: Kayak distribution of LBLA brochure.

<p>6. Events for 2024</p>	<p>A) AGM review led to the following decisions:</p> <ul style="list-style-type: none"> ▪ When booking the hall advise that we require an auditorium/classroom set up. ▪ Provide own tea, coffee, and water with a few desserts, e.g. cookies. ▪ Provide own disposable plates and cups. ▪ Continue to use the Delta Town Hall IT support <ul style="list-style-type: none"> ○ Motion by John that the LBLA handle the 2025 AGM requirements as outlined above was seconded by Jude, and passed. ▪ Delta Town Hall charged LBLA additional \$65. For use of glassware, etc. at AGM. Jude to make payment. <ul style="list-style-type: none"> ○ Motion by John that Delta Town Hall be paid was seconded by Lynne, and passed. <p>B) Picnic preparations:</p> <ul style="list-style-type: none"> ▪ Vicki will do a mini-Olympics for the youth event side of the picnic. ▪ Per Jude, the Township stated there was no regulation against using our own event tent. ▪ Per Jude, the Leeds and Grenville Community Paramedic program had not confirmed and were therefore likely a no-show. ▪ Dave C. was to do a water sampling display, but cannot due to health. Tom agreed to handle this along with the fishing line receptacle display. ▪ For 2025 consider Matt Saunders (bat rehabilitation) and the donkey farm from Lyndhurst. <p>C) Delta Parade: agreement that three weeks' notice is insufficient time to prepare a float. Agreement to add Delta Parade as a 2025 event.</p>	<ul style="list-style-type: none"> ▪ John to add these decisions to AGM checklist. ▪ Jude to send \$65 payment to Delta Town Hall for AGM ▪ John to bring his pavilion tent to Picnic. ▪ Tom Heinze to bring water sampling equipment and fishing line receptacle display to Picnic. ▪ 2025: Vicki to secure Matt Saunders for 2025. ▪ 2025: Donkey farm to be considered for picnic. ▪ 2025: Add Delta Parade as 2025 event.
<p>7. Shoal Markers</p>	<p>A) Mott/Aird Island marker is in place.</p> <ul style="list-style-type: none"> ▪ Agreed that it, along with those at Prisoner Island and Black Jack Island markers, be removed for winter. <p>B) Shoal marker maintenance and storage will now be handled by Brian Jeffries.</p> <p>C) Missing marker located near Kendricks Park is not a standard LBLA shoal marker. Tom agreed to replace the marker.</p>	<ul style="list-style-type: none"> ▪ Susan to update shoal marker volunteer list on DB ▪ Tom to replace the marker near Kendricks Park

<p>8. Website</p>	<p>A) Digital passwords.</p> <ul style="list-style-type: none"> ▪ Decision: these should be held by the positions of President, Past-President, Vice-President, and Treasurer. <p>B) Physical, intellectual, and digital assets</p> <ul style="list-style-type: none"> ▪ Decision: these are to be recorded. <p>C) LBLA email account</p> <ul style="list-style-type: none"> ▪ Currently monitored by John, Vicki, and Lynne. ▪ Lynne sends PayPal emails to Treasurer. ▪ Agreement: this needs further discussion. 	<ul style="list-style-type: none"> ▪ John to distribute digital passwords on a USB key ▪ All to prepare a list of assets that they have for reporting in September meeting. ▪ Add email account discussion to September meeting.
<p>9. Communications</p>	<p>A) Short email to LBLA community (reminders of events, praise for TWILT) prepared by President and distributed for review prior to meeting accepted as written.</p> <ul style="list-style-type: none"> ○ Motion by Derek that the email be accepted as written and sent out by John, was seconded by Lynne, and passed. <p>B) Email reminder to those who have not yet paid their membership</p> <ul style="list-style-type: none"> ▪ Agreement that this should be separate from John’s short email. <p>C) Spring Newsletter</p> <ul style="list-style-type: none"> ▪ Lynne raised point that she prints the Spring Newsletter in the US, which costs more than in Canada. This is now for only about 70 residents. ▪ Agreement that Lynne to continue doing as she has done in the past. 	<ul style="list-style-type: none"> ▪ John to send email to LBLA community. ▪ Jude to send email to LBLA mailing list of those not yet members.
<p>10. Island 911</p>	<ul style="list-style-type: none"> ▪ Concern was raised by Lynne Jeffries re 911 response to island cottagers based on Joe Kelly incident. Lynne offered a map with cottage civic signs and suggested it be sent to 911. ▪ Vicki recommended that a letter (not email) be prepared and sent to OPP, Township, County, 911 Dispatch, and Fire Department. Letter to express concern based on incident with Joe Kelly, Whiskey Island, request that the emergency plan be provided, and offer assistance in plan preparation if needed. ▪ Concern expressed by Derek that there needs to be a boat launch from the northern end of the lake to improve response time. Agreed that this concern would be addressed after the response from the 911 dispatch office if needed. 	<ul style="list-style-type: none"> ▪ John to find 911 Dispatch office coordinates, prepare letter and send to recipients agreed in meeting. Letter to include map of islands with known civic signs.

<p>11. Donations</p>	<p>A) RDHS Bursary</p> <ul style="list-style-type: none"> ▪ This year bursary issued to students moving into forestry and water environment careers. ▪ Vicki stated that RDHS reports funding issues for environmental field trips. ▪ Vicki recommended that there be a change in the language of the donation / bursary to encompass activities impacting eco systems around the lake. <p>B) Fireboat</p> <ul style="list-style-type: none"> ▪ The Elgin Fire Department desire to have a new boat has not been funded by Township. Discussion revealed that the boat is serviceable and therefore the FD is unlikely to receive funding. <p>C) Delta Pilot donation cheque will be sent.</p>	<ul style="list-style-type: none"> ▪ Vicki to draft up new language for donation to RDHS for September meeting. ▪ Bursary to be topic for September meeting.
<p>12. Land Trust</p>	<ul style="list-style-type: none"> ▪ TIWLT does not have a membership system, but relies on donations. ▪ LBLA provided a \$100 cheque donation after Calder Schweitzer, Executive Director TIWLT presentation at AGM. ▪ Annual donation discussed and agreed: <ul style="list-style-type: none"> ○ Motion by Tom that an annual donation be made to TIWLT was seconded by Lynne, and passed. 	
<p>13. Other Business</p>	<p>None</p>	
<p>14. Next meeting / Adjournment</p>	<ul style="list-style-type: none"> ▪ Meeting adjourned by John Robson, President, at 3:45 p.m. ▪ Next meeting: Sunday September 8. ▪ Location: Susan & Jim Seebeck, 128 Black Jack Lane. 	